



**MANDURAH
BAPTIST COLLEGE**

BE STRONG & COURAGEOUS

Student Code of Conduct

Welcome to Mandurah Baptist College! The College has high expectations of all our students and provides them with outstanding education opportunities in a safe, supportive, positive, and welcoming school environment and encourage students to participate, develop, and learn to ultimately reach their full potential.

Our mission is to develop life-ready students who reflect the character of Jesus Christ, through excellence in Christian based education. Our College values reflect the way we intend to do what we do at Mandurah Baptist College:

- **Faith:** We are committed to becoming more like Christ in all we do.
- **Growth:** We are committed to continuously learning, improving, innovating, and striving to know and reach our potential.
- **Relationships:** We are committed to each other, caring for and protecting the College community.
- **Excellence:** Excellence honours our calling and we are therefore committed to best practice and creating value for the College community.
- **Integrity:** We are committed to knowing and doing what is right and behaving in a way that sets an example for the community around us.

Students can be confident that the College puts their best interest first and their safety and wellbeing is the centre of thought, values, and actions. The College is a child safe organisation where students' rights, needs and interests are being met and where all students are protected from all forms of harm.

Student Rights and Responsibilities

Students have the right to:

- Reach their full learning potential in a safe, supportive, and positive environment
- Feel safe (physically and mentally)
- Be treated with respect, courtesy and kindness by other students, teachers, and other adults at the College
- Express ideas and opinions in a positive way
- Be listened to
- Be treated fairly, consistently, and justly
- Have their privacy, human rights, and other legal rights respected
- Have their personal boundaries respected

With rights come responsibilities. Students have the responsibility to:

- Take progressive responsibility for their own learning, to work consistently and complete tasks as required
- Enable others to learn in a safe, supportive, positive, and welcoming environment
- Follow the College's policies, procedures, and the directions of teachers at all times
- Treat others with respect, courtesy, and kindness
- Respect the human rights, dignity, and legal rights of others
- Be tolerant of differences such as race, culture, and ability
- Not engage or participate in bullying, harassment, exclusion, intimidation, discrimination, aggressive behaviour or other forms of student-student abuse
- Respect the privacy and personal boundaries of other students and staff

Student Conduct

Examples of expected student conduct are outlined in more detail below.

Students are expected to:

- Uphold the values and respect the Christian ethos of the College
- Follow College policies and rules
- Actively participate in the learning process
- Refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students
- Follow teacher instructions, class rules, and expectations at all times
- Submit assessment tasks on time, unless unforeseen or exceptional circumstances arise
- Ensure their activities are conducted safely and do not place others at risk of harm
- Be punctual and attend all classes
- Remain at the College during the school day unless otherwise approved or permitted
- Attend compulsory College functions and events such as the Easter Services, inter house swimming and athletics, award nights, camps, and work experience
- Treat all College staff, other students, and visitors to the College with courtesy, tolerance and respect
- Use polite and respectful language at all times
- Respect the privacy of others by not sharing personal information, photos or videos without their consent or agreement
- Respect College property and the property and belongings of staff and other students
- Uphold the reputation of the College by demonstrating appropriate standard of behaviour in transit to and from the College and when wearing College uniform
- Dress properly and neatly as per the uniform policy and wear the College uniform with pride at all times

Students are **not** to:

- Engage in plagiarism or other academic misconduct; students must not present anyone else's work as if it were theirs
- Engage in any form of cyber bullying or cyber abuse
- Physically touch, bully, or sexually engage with students or others in a manner which is not appropriate and may cause harm or injury to that person
- Engage in any form of physical or verbal abuse or violence including fighting, assault or threats of abuse or violence
- Send inappropriate, offensive, or explicit text messages, photos, or videos
- Use inappropriate or profane words or gestures and images
- Bring, or be in the possession of, alcohol, cigarettes, or other drugs on College grounds, at any College function, while representing the College or when in College uniform
- Be in a classroom, workshop, or gymnasium etc. unless accompanied by a teacher
- Do anything which may harm the physical or mental health, safety, or wellbeing of any person
- Damage, steal or misuse any College property or the property of other students or staff
- Enter, use or interfere with any College property or enable any other person to do so, without authorisation from the College

If you are unsure about what is the right thing to do in any circumstance, you are encouraged to ask advice from a teacher.

Reporting Behaviour

If you are concerned about the health, safety and wellbeing of another student please have a conversation with your Teacher or Head of Year. Reporting can be verbally, in writing or by electronic means.

Discipline

The Student Code of Conduct is endorsed as the central focus of discipline and self-discipline for every student. Behaviour contrary to the Student Code of Conduct may result in disciplinary action including (but not limited to) suspension or exclusion. Students should appreciate that serious offences such as assault, theft, wilful damage, and other unlawful activities are likely to result in exclusion.

Students and/or parents/guardians will be given the opportunity to appeal the outcome of any disciplinary action.

In accordance with the applicable legislation and the College's Child Protection Policies, the Police and/or the Department of Communities – Child Protection and Family Support will be informed of any unlawful breaches of the Student Code of Conduct.

Student Complaints Process

In the interest of Child Safety, students have the right to submit a written or verbal complaint relating to matters of concern. All staff are able to field questions from students in order to direct them to the most suitable person.

If you have a complaint, please have a conversation with your Teacher or Head of Year.

If your Teacher or Head of Year is unable to resolve your issue, then you may lodge a complaint with the College. Students are able to submit their complaint online via the College website.

We take all reports seriously and commit to dealing with your complaint according to the College Complaints Handling Policy.