

Penalties for inappropriate behaviour outside class

Infringements	Generally given for lighter offences from categories 1-3
Minor / Moderate Outside Send-outs	Generally given for moderate offences from categories 1-3
Major Outside Send-outs	Generally given for severe offences from categories 1-4
Immediate Exclusion	Given for serious offences in category 4 only

Infringements

Generally given for lighter offences from categories 1-3. When a student receives 10 infringements, an interview with parents is requested. When receiving 15 infringements they are given an in-school suspension for one day. At 20 infringements a student is given an at-home suspension for one day. At 25 infringements, a student will be excluded from the College.

Outside send outs

Minor / Moderate

Students will be given four chances to correct their behaviour. On the fifth outside send-out (minor / moderate) students are suspended from school for a day. If a student repeats this suspension procedure five times in one year they are permanently excluded from the College.

Before each suspension (4th offence, 9th offence, 14th offence, 19th offence and 24th offence) a parent interview will be requested.

Major

Each time a student receives a major outside send-out, they are suspended from school for one day.

If a student is suspended five times in one year for any reason, they are permanently excluded from the College.



Mandurah Baptist College Primary Discipline Policy Years 3-6

The Charter Of Good Will:

Every student and teacher has a right to:

Learn or teach free from disruption.

Be treated courteously.

Be free from any form of discrimination including verbal or physical abuse.

Work in a clean, safe and healthy environment.

Ephesians 4:29 (New Century Version)

When you talk, do not say harmful things, but say what people need—words that will help others become stronger. Then what you say will do good to those who listen to you.



inside

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Discipline Policy

Rationale:

The Charter of Good Will is the central focus of discipline and self discipline for each student of the College.

Every student and teacher has a right to:

- Learn or teach free from disruption.
- Be treated courteously.
- Be free from any form of discrimination including verbal or physical abuse.
- Work in a clean, safe and healthy environment.

Procedure:

There are many ways in which students are encouraged in normal College life to be well disciplined. These include:

- Teachers showing genuine interest in each student in their care.
- Praise and encouragement given.
- Physical awards are given through student of the week certificates, house points, merit letters, prizes and trophies.
- Acknowledgment to peers in class, at whole school assemblies.

The end result is that students are being trained to be self-disciplined. They are taking responsibility for their own actions in a caring community.

However, if a student is disruptive in a class they need to realise that not only are they disadvantaging themselves but they are disadvantaging everyone else in the class.

Every student has the right to the best possible education they can obtain at Mandurah Baptist College.

The behaviour management program is broken down into two categories: one for inside the classroom and one for outside the classroom.



INSIDE

Any seen or perceived disruptive behaviour is dealt with using a procedure known as “Canter”. That is, without a fuss the teacher writes the name of the disruptive student onto the whiteboard. This is the student’s first warning. Further disruption by the same student will result in a cross being placed next to their name. This is the second warning. Following further disruption from the same student, they receive a second tick and then the teacher sends them to the office.

Examples of behaviour that may warrant a name on the board:

Distracting behaviour

- Talking/singing/making noises
- Walking around the room
- Swinging on the chair
- Calling out
- Distracting someone from another class
- Interfering with another student’s work

Time-wasting behaviour

- Writing/reading notes in class
- Off task behaviour
- Drawing pictures
- Not completing a reasonable amount of work within the given timeframe

Being disrespectful/rude to a staff member or another student

- Name-calling
- Putting another student down
- Speaking rudely to a teacher
- Making inappropriate comments

Automatic Send outs

Examples of automatic send outs:

Breach of Safety

- Throwing an object in class
- Intentionally Pushing/Knocking a student off a chair
- Not following safety guidelines in practical lessons

Physical Abuse or Verbal Abuse

- Punching another student
- Swearing at another student
- Swearing at a teacher

Misuse of Computers or Other Equipment

- Changing settings of classroom, lab, or Library computers
- Accessing or attempting to access inappropriate material via the internet
- Attempting to access restricted areas on the College computer network
- Intentional misuse of equipment provided during a lesson

When a student is sent out:

1. The student is sent to the Administration Office. The student must come **directly** to the office.
2. On arrival at the office, the student must inform the receptionist that they have been sent out.
3. The student must sit and wait quietly to be seen by the Principal or Deputy Principal (Student Services).

A student sent out of any class eight times in a year will be permanently withdrawn or excluded from attending Mandurah Baptist College.



The Inside system in summary:

First send-out	Verbal warning by Deputy Principal (Student Services) and a letter written home to inform parents of the send-out.
Second send-out	Formal letter sent home to parents indicating that the student has been sent out of class on two occasions. A parent interview is requested.
Third send-out	Formal letter sent home to parents indicating that the student has been sent out of class on three occasions. A parent interview is requested.
Fourth send-out	In-school suspension - separate recess / lunch breaks—no contact with students. Parents are notified as soon as possible.
Fifth send-out	In-school suspension - separate recess / lunch breaks—no contact with students. Parents are notified as soon as possible.
Sixth send-out	Out of school suspension—total suspension from College. Parents are notified as soon as possible and asked to collect their child at their earliest convenience.
Seventh send-out	Out of school suspension—total suspension from College. Parents are notified as soon as possible and asked to collect their child at their earliest convenience.
Eighth send-out	Withdrawal or permanent exclusion from College

OUTSIDE

The system for dealing with inappropriate behaviour outside the class operates differently from the inside discipline system. Students can receive an infringement, a minor / moderate outside send-out, a major outside send-out or immediate exclusion from the College for behaving in an inappropriate manner outside of class. An outside send-out could be issued before school, at recess, lunch or on the way to or from school while in College uniform.

The reason students may get an infringement or an outside send-out roughly falls into one of four categories:

<p>Educational</p> <p>Examples:</p> <ul style="list-style-type: none"> • Late to class with no note • No sport uniform • Homework not completed 	1	<p>Image of the College</p> <p>Examples:</p> <ul style="list-style-type: none"> • Make-up • Jewellery • Hair • Wearing the uniform incorrectly • Not wearing the correct sports uniform • Behaviour outside of school 	2
<p>Generally inappropriate behaviour - rude/disobedient/dangerous/inappropriate</p> <p>Examples:</p> <ul style="list-style-type: none"> • Swearing • Chewing gum • Disregarding the instruction of a teacher 	3	<p>Anti-social behaviour</p> <p>Examples:</p> <ul style="list-style-type: none"> • Bullying • Graffiti • Vandalism • Fighting • Truancy • Bringing alcohol to school 	4